

VIOLATION

FAILURE TO PAY OR APPEAL THIS TICKET WITHIN THIRTY DAYS OF THE DATE OF ISSUANCE MAY RESULT IN ADDITIONAL PENALTIES.

PLEASE REFER TO AMERICAN UNIVERSITY'S WEBSITE:
www.american.edu/parking
FOR RULES GOVERNING PARKING ON & AROUND CAMPUS.

PAYMENT INSTRUCTIONS

- **PAY ONLINE:**
www.american.edu/parking
- **PAY BY PHONE: 202-885-3111**
- **PAY BY MAIL: **DO NOT MAIL CASH****
Write your Ticket Number and Plate Number on the front of your Check or Money Order to ensure proper credit.

Pay and Mail to:

**American University
Parking & Traffic, Letts Lower Level, Suite 1
4400 Massachusetts Ave. NW
Washington, DC 20016-8074**

- **PAY IN-PERSON:**
8am to 5pm, Mon-Fri when the University is open
Parking & Traffic, Letts Lower Level, Suite 1
4400 Massachusetts Ave. NW
Cash, Check, Visa/MC/Discover accepted.

In accordance with Washington, DC regulations and the University's "Good Neighbor Policy", all members of the University Community - including students, faculty, staff, visitors and guests - are required to do one of the following while attending class, working, or visiting AU owned property.

- A. Park on campus and obtain a parking permit,
 - B. Purchase hourly/daily parking using the Pay-As-You-Go machines, or
 - C. Use public transportation.
- Compliance with the Good Neighbor Policy is a condition of enrollment and/or employment at American University.

Neighborhood Residents (Non-AU)

If this ticket was issued on a neighborhood street, and you are a resident living on this street, a visitor to a resident, or not on University business, this ticket will be voided. Please contact the Parking and Traffic Office at 202-885-3111 to have this ticket voided and the vehicle placed on a Do Not Ticket list if applicable.

AU Community Members

If this ticket was issued on a neighborhood street, and you are an AU community member engaged in activities at the University, then this ticket is valid. Please contact the Parking and Traffic Office to discuss your ticket options.

APPEALS INSTRUCTIONS

All appeals must be submitted online within 30 days of ticket issuance at the following website:
www.american.edu/parking

A decision will be communicated within 4-6 weeks from the date of appeal. **Appeals Board decisions are final.**

Please direct any questions to: 202-885-3111

REV. 8/15

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