

Exchange Visitor DS-2019 Request: Verification of English Proficiency

State Department regulations 22CFR§62.10(a)(2) Selection of exchange visitors. Sponsors must establish and utilize a method to screen and select prospective exchange visitors to ensure that the exchange visitor possesses sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis. **A sponsor must verify an applicant's English language proficiency through a recognized English language test, by signed documentation from an academic institution or English language school, or through a documented interview conducted by the sponsor either in-person or by videoconferencing, or by telephone if videoconferencing is not a viable option.** The State Department has reminded sponsors to retain evidence of how they measured applicants' English language proficiency so that it may be made available to the Department upon request.

To be completed by the American University host faculty member who verified the English level:

Prospective Exchange Visitor Name: _____
(be sure name matches machine readable zone on passport)

English proficiency has been verified by (indicate one of the following three options):

- Recognized English language test (only TOEFL, IELTS, Pearson, or SAT Critical Reading Test)
- Name of test: _____ (attach results)
- Signed documentation from an academic institution or English language school
- Name of institution or school: _____ (attach documentation)
- Through a documented interview conducted by the sponsor either in-person or by videoconferencing, or by telephone if videoconferencing is not a viable option. Please describe below.
- In person (date: _____ location: _____)
 - Videoconference (date: _____)
 - Phone (date: _____) If by phone, explain why videoconferencing is not a viable option:

Please describe the English level observed in your conversation with the prospective scholar **regarding the proposed research or teaching at AU and other aspects of daily life:**

(use back of page if additional space is needed)

By signing below, I certify that I understand that providing false or misleading information may jeopardize American University's J-1 designation with the U.S. Department of State, and that an officer of the U.S. Department of State will also interview the scholar at the U.S. Embassy visa appointment. Evidence of the measurement of the applicant's English language proficiency has been retained and can be made available to the Department of State upon request.

I believe / do not believe that the exchange visitor has sufficient proficiency in the English language to successfully participate in the proposed program and to function on a day-to-day basis in the United States.

Name: _____ Title: _____ Department: _____

Signature: _____ Date: _____